

**Minutes of the Meeting of Stradbroke Parish Council  
held at the Community Centre, Stradbroke  
Monday, 15<sup>th</sup> May 2017**

**Present:** Carrie Barnes, Don Darling, Stuart Gemmill, Oliver Last, George Chaplin, Maureen John, Jo Baber, Ellie Wharton, Velda Lummis, Jim Baker, Nick Stones, Chris Edwards

**In Attendance:** Odile Wladon (Clerk), 8 members of the public.

		<b>Action</b>
<b>17.1</b>	The Chairman welcomed all to the meeting. The Chair took the opportunity to thank Stuart Gemmill and Oliver Last on behalf of the parish council for their time over the recent years as Chair and Vice Chair.	
<b>17.2</b>	<p><b>Election of Chairman.</b> A complaint had been received that standing orders had not been properly observed during the election process in which a secret ballot took place. The Chair had received advice from SALC and they advised the situation had to be resolved prior to the start of rest of the business on the agenda to ensure that an elected Chair was in place.</p> <p>It was agreed by unanimous vote that Councillors would initial their ballot papers from the 8<sup>th</sup> May and this vote would then be recorded in the minutes.</p> <p>The vote is recorded as follows: For Carrie Barnes: CB/EW/JoB/JimB/MJ/VL/CE For Don Darling: DD/GC/NS/SG/OL</p>	
<b>17.3</b>	<b>Apologies for Absence:</b> Lynsey Smith	
<b>17.4</b>	<b>Declarations of Interest:</b> None	
<b>17.5</b>	<b>Dispensations:</b> None were requested.	
<b>17.6</b>	<b>Public Forum.</b> No members of the public addressed the Parish Council	
<b>17.7</b>	<b>Minutes of the meetings 8<sup>th</sup> May 2017</b> – the minutes were not available at this meeting.	
<b>17.8</b>	<b>Planning</b>	
17.8.1	<p><b>Applications for consideration:</b></p> <p><b>1693/17</b> – erection of a single rear storey extension with balcony over. Long Row House, Laxfield Road IP21 5JT <b>Supported by unanimous vote</b></p> <p><b>1453/17</b> – Additional use of existing mobile home (approved for non-residential restroom, office &amp; shower association with agricultural use) for residential occupation by an employee engaged in the duck rearing unit. Mulberry Lodge, Laxfield Road IP21 5NQ <b>Supported by unanimous vote</b></p>	
17.8.2	<p><b>Results of planning applications considered by MSDC since the PC last met:</b></p> <p>0533/17 – 2 Battlesea Green Close, IP21 5NR <b>Granted 25/4/17</b></p> <p>1078/17 &amp; 1079/17 – Tudor Farm, Battlesea Green IP21 5NE <b>Granted 13/5/17</b></p> <p>0492/17 – Chestnut House, Wilby Road, IP21 5JP <b>no update</b></p> <p>1000/17 – Hayfield House, Neaves Lane IP21 5JE <b>no update</b></p> <p>1283/17 – Tudor Farm, Battlesea Green, IP21 5NE <b>no update</b></p> <p>1356/17 – Summer Place, Battlesea Green, IP21 5NE <b>no update</b></p> <p>1503/17 – Cadogan, New Street, IP21 5JG <b>no update</b></p> <p>1550/17 – Holly Tree Farm, Barley Green, IP21 5LY <b>no update</b></p> <p>1292/17 – Glenmore, Queen’s Street, IP21 5NG <b>no update</b></p>	
17.8.3	<p><b>Other Planning Matters</b></p> <p>The Clerk will liaise with Luke Heydon about the tree in the Churchyard. A decision on whether to fell or trim will be taken once quotes are received.</p>	<b>Clerk</b>
<b>17.9</b>	<p><b>The Stradbroke Charitable Trust and the Stradbroke Trust.</b></p> <p><i>The Councillors voted to exclude the public from this agenda item. Trustees from the above</i></p>	

	<p><i>trusts were invited to address the council.</i></p> <p>The Chair welcomed members of both Trusts to the meeting.</p> <p>The Chair raised 3 points on which the Parish Council required clarification from Trustees:</p> <ol style="list-style-type: none"> <li>1. Assignment of the Lease to the CIO</li> <li>2. Comments raised in letter dated 9<sup>th</sup> April</li> <li>3. Comments received from people within the village</li> </ol> <p>The Chair also used the opportunity to point out that a no point has the Parish Council stated it wants to take over the running of the building and has stated that it is very appreciative of the work carried out by the Trust.</p> <p>The Trustees spoke about the history of the Trust and the medical centre.</p> <p>The Trustees confirmed that they had engaged a solicitor to prepare the assignment documents and these would be sent to the Clerk as soon as they are ready. Trustees repeated the request made in letters dated 9<sup>th</sup> April 2017 and 8<sup>th</sup> January 2017 for an appendix to the Lease to be drawn up.</p> <p>The Trustees accepted a formula for the ground rent for future reviews could be 10% of the rent received from the NHS.</p> <p>Councillors will review the discussions at the next full Parish Council meeting.</p>	
<b>17.10</b>	<p><b>Personnel Matters</b></p> <p><i>The Councillors voted to exclude the public from this agenda item.</i></p> <ol style="list-style-type: none"> <li>1. Councillors voted unanimously to temporarily increase the Clerk's hours to 19 per week until the end of the financial year to cover outstanding holiday and overtime.</li> <li>2. Councillors noted the outcome of a recent Code of Conduct complaint.</li> <li>3. The Clerk voiced her concerns about a letter read out at the Parish Council meeting on 8<sup>th</sup> May. Councillors asked for a letter to be written in response. The letter will remind the sender to address all future correspondence for the Parish Council via the Clerk. They will be asked that future correspondence should be written in a business-like manner and refrain from personal comments.</li> </ol>	
<b>17.11</b>	<p><b>Clerks report:</b></p> <p>Stradbroke Sports Open Day: Councillors discussed an email that had been received from LS to be discussed in her absence. It was agreed the Parish Council would pay to sponsor the inside front cover of the next edition of the Stradbroke Monthly. It was agreed that Councillors who are also members of the Sports &amp; Community Centre Committee will raise the question of charging for the use of the centre on the day. It was felt by all that any fee should be waived.</p> <p>Councillors were asked to circulate Mondays in the future which would be suitable for whole council training. Once at date was agreed with SALC this session would be opened up to other councils to enable the cost to be kept to a minimum.</p>	<b>All</b>
<b>17.12</b>	<p><b>Matters of information:</b></p> <p>DD and OL informed Councillors that the application for a further £3,000 grant for the Neighbourhood Plan had been successful.</p>	
<b>17.13</b>	<p><b>Matters for inclusion in the Agenda of meeting: 12<sup>th</sup> June 2017 at 7.30pm</b></p> <p>Tree in churchyard</p> <p>Assignment of Lease to Stradbroke Trust</p>	

**There being no further business the meeting closed at 20.52hrs**

Signed: \_\_\_\_\_  
Chairman

**12<sup>th</sup> June 2017**