

**Minutes of the Meeting of Stradbroke Parish Council
held at the Community Centre, Stradbroke
Monday, 8th May 2017**

Present: Carrie Barnes, Don Darling, Stuart Gemmill, Oliver Last, George Chaplin, Lynsey Smith, Maureen John, Jo Baber, Ellie Wharton, Velda Lummis, Jim Baker, Nick Stones, Chris Edwards (part)

In Attendance: Odile Wladon (Clerk), 8 members of the public.

		Action
17.1	The Chairman welcomed all to the meeting.	
17.2	Election of Chairman. Don Darling and Carrie Barnes were proposed and seconded for position. Carrie Barnes was elected by majority vote of 7 votes to 6. <i>CE left at this point</i>	
17.3	Apologies for Absence: Cllr Julie Flatman was unable to attend	
17.4	Declarations of Interest: NS in items 17.12.2 Cheques and 17.21 Cemetery	
17.5	Dispensations: None were requested.	
17.6	Election of Vice Chair: Ellie Wharton was proposed and seconded and elected by unanimous vote.	
17.7	Election to Portfolios: amendments to membership of committees and working parties was proposed and seconded and approved by unanimous vote. A copy of the schedule is appended to the minutes.	
17.8	Public Forum. No members of the public addressed the Parish Council	
17.9	Minutes of the meetings 20th April 2017 – the minutes were approved by unanimous vote.	
17.10	Draft minutes of the Annual Parish Meeting held 27th April 2017. Councillors unanimously accepted the minutes in draft form, for approval at the next Annual Parish Meeting in 2018.	
17.11	Policies/Procedures: Councillors unanimously approved the following policies: <ul style="list-style-type: none"> • Standing Orders • Financial Regulations • Bad Debt Policy 	
17.12	Finance	
17.12.1	Deposit Account balance at 30 th April 2017: £55,207.75	
17.12.2	Current Account balance at 30 th April 2017: £33,263.24	
	Cheque for approval and to note receipts in month as per appended schedule. Points 17.12.1 and 17.12.2 were approved by majority vote with 1 abstention.	
17.13	Planning	
17.13.1	Applications for consideration: 1356/17 – erection of extensions and alterations to barn. Summer Place, Battlesea Green, IP21 5NE Councillors voted unanimously to support this application. 1503/17 – erection of 2 storey side extension and extension of single storey porch. Cadogan, New Street, IP21 5JG Councillors voted unanimously to support this application. 1550/17 – Erection of a free range poultry unit. Holly Tree Farm, Barley Green. IP21 5LY Councillors voted unanimously to support this application.	
17.13.2	Results of planning applications considered by MSDC since the PC last met: There were no updates on any applications previously considered. 0533/17 – 2 Battlesea Green Close, IP21 5NR granted 25/4/17 1078/17 & 1079/17 – Tudor Farm, Battlesea Green IP21 5NE granted 13/5/17 0492/17 – Chestnut House, Wilby Road, IP21 5JP no update 1000/17 – Hayfield House, Neaves Lane IP21 5JE no update 1283/17 – Tudor Farm, Battlesea Green IP21 5NE no update 1292/17 – Glenmore, Queen’s Street, IP21 5HG no update	

17.13.3	Other Planning Matters It was decided to investigate the possibility of cutting down the cherry blossom tree in the churchyard which is overhanging a neighbouring property. The Clerk will check to see if planning permission is required and LS will obtain a quote for both cutting it back and felling it completely.	Clerk LS
17.14	Matters of Report:	
17.14.1	Stradbroke Monthly: there was one cheque for signature being £325 to Tuddenham Press	NS/DD/ VL
17.14.2	Community Centre: the Clerk requested that the Community Centre might send an invoice for £25 being the cost of the £1pa rent for the lease for the Playpark.	
17.14.3	Playpark equipment – the first invoices for the equipment have been received as well as the contribution from Cllr McGregor of £1,000. Work has commenced to remove the play equipment that is no longer required, and installation of the new equipment is expected shortly. Benches will be ordered from Realise Futures for each location.	
17.14.4	Government White Paper – Fixing our Broken Housing Market. CE has responded to the consultation and his responses are available if required. This item will now be removed from the agenda.	
17.14.5	Stradbroke Sports Open Day – LS is facilitating this on behalf of the sports clubs in the village. The WI have offered to provide refreshments for the day, this will replace their main fundraising event for the year that is not now going ahead. There will be little cost to the Parish Council. It was agreed that the Parish Council would pay reasonable expenses towards the cost of advertising the event outside the village. Representatives of Sports & Communit Centre will raise the issue of use of the Community Centre with the CC Cttee.	NS/DD/ VL
17.14.6	Footpath Warden – there was no report this month.	
17.15	The Stradbroke Charitable Trust and the Stradbroke Trust. Trustees from both Trusts declined an invitation to attend the meeting. Councillors voted unanimously to close the meeting at this point to enable discussions of confidential matters. The public left the room at this point. SG read a letter from the Trust to Councillors. The Clerk left the room at this point. After discussions the Clerk returned to the meeting and it was agreed that a meeting will be called for 15 th May to which the trustees would be invited. The secretary of the Stradbroke Trust sent an email asking for a copy of the title deeds to establish the ownership of the fence between the surgery and the bungalow. The deeds do not clarify this and the Clerk proposed sending a copy of a plan which does show the fence.	Clerk
17.16	Drs surgery. There was no report concerning the surgery building and grounds.	
17.17	Risk Assessments	
17.17.1	Community Centre Playpark – no update	
17.17.2	Fitness Track – following the recent tidy and spraying by DD, it is looking good.	
17.17.3	Westhall Play Park – is in the process of being dismantled ready for new equipment.	
17.17.4	Cemetery – all fine	
17.17.5	Permissive Path – no change since last report.	
17.18	Training CB and EW requested information concerning training for the role as Chair.	
17.19	Highways:	
17.19.1	SIDs – police have carried out surveys of Laxfield Road and New Street and have added both locations to their SafeCam rota.	Clerk
17.19.2	Carpark – work to carry out extending hatched zone has been completed.	
17.19.3	Footpath signs – no update at the present time	
17.19.4	Dog litter bins – when time permits, the Clerk will order a new bin to be located on the footpath sign near the pedestrian entrance to the High School.	
17.20	Neighbourhood Plan Update Next meeting scheduled for 10 th May. The February 2017 minutes contained an amendment that the costs had been covered by a Locality Grant of £6,500 this grant figure was incorrect. The figure minuted should have been £5,800. A revised schedule of costs to date is appended to the minutes.	

17.21	Cemetery/Churchyard Two quotes have been received for the works required to the Chapel. One quote does not include a replacement cil for one of the windows. Councillors will await a requote before a decision is reached. A working party met and carried out a tidy up of the church yard. It is proposed to carry out further work in October possibly at the same time as the cleaning of the war memorial.	
17.22	Defibrillator cabinet – no update available at this time.	
17.23	Cycle Tour of Britain 2017 The tour of Britain will pass through the village on 8 th September. GC/LS have been contacted from people within the village interested in making this a village event. GC reported that there may be some money available from MSDC for a village led event.	
17.24	Clerks report: the new Parish Council website can is up and running www.stradbrokepc.org NS and DD were given declaration of interest forms to complete as they don't have one logged on the system and there is no trace of them at MSDC. Complaints have been received concerning smoke from the bonfire following the churchyard tidy up.	NS/DD
17.25	Correspondence One email was noted from MSDC regarding CIL payments made.	
17.26	There were no reports received from County or District Councillors	
17.27	Matters of information: VL/EW presented apologies that they will be away for the meeting on 12 th June.	
17.78	Matters for inclusion in the Agenda of meeting: 12th June 2017 at 7.30pm none at this time	

There being no further business the meeting closed at 21.05hrs

Signed: _____
Chairman

12th June 2017