

**Minutes of the Meeting of Stradbroke Parish Council  
held at the Community Centre, Stradbroke  
Monday, 9<sup>th</sup> January 2017**

**Present:** Jo Baber, Ellie Wharton, Maureen John, Nick Stones, Carrie Barnes, Don Darling, Stuart Gemmill, Velda Lummis, Oliver Last, George Chaplin.

**In Attendance:** Cllr Julie Flatman, Odile Wladon (Clerk), 6 members of the public.

		<b>Action</b>
<b>16.1</b>	The Chairman welcomed all to the meeting and reminded those present that the Parish Council meetings are recorded.	
<b>16.2</b>	<b>Apologies for Absence:</b> None	
<b>16.3</b>	<b>Declarations of Interest:</b> None	
<b>16.4</b>	<b>Dispensations:</b> None were requested.	
<b>16.5</b>	<b>Public forum:</b> No comments were received.	
<b>16.6</b>	<b>Minutes of the meetings 12<sup>th</sup> December 2016:</b> minute reference 16.15.2 (page 213) should read: Nick Stones will ask Mark Peacock if he has the paint. With this alteration the minutes were accepted by unanimous vote. <b>Matters arising:</b> None	
<b>16.7</b>	<b>Parish Council vacancies</b> Three applications were received, Mrs Lynsey Smith, Mr James Baker and Mr Chris Edwards The Councillors voted unanimously to co-opt all three applicants. Jim Baker joined the meeting at this point.	
<b>16.8</b> 16.8.1 16.8.2 16.8.3 16.8.4	<b>Finance</b> Account balances at 31 <sup>st</sup> December 2016: Deposit Account: £31,092.54 Current Account: £16,068.43                      The Chairman initialled the bank statements. Cheques for approval as per appended list. Points 16.8.1 and 16.8.2 above were approved by unanimous vote. A review of the 3 <sup>rd</sup> quarter actual spend vs budget together with an up to date virement report were approved unanimously and copies are appended to the minutes. Other finance matters: A letter was received from the Stradbroke Trust enclosing a cheque in payment of the ground rent outstanding. The letter was read out to Councillors (copy appended to minutes). It was noted that the letter contained some inaccuracies and the Clerk was asked circulate the letter to all Councillors. The Clerk will acknowledge receipt of the letter and cheque and advise that a full response will be issued in due course. This will be added as an agenda item.	<b>Clerk</b>
<b>16.9</b>	<b>Budget Review:</b> Councillors voted unanimously to accept the recommendations of the Finance Working Party and approved the 3 year quote received from Hammond Garden Services for the grass cutting in the village, together with an increase of £50 pa to the IT support paid to the Clerk with effect from April 2017. Councillors reviewed the revised budget and voted unanimously to accept this budget with a precept of £31,480 a copy of the schedule is appended to the minutes. The documentation for MSDC was duly signed.	<b>Clerk</b>
<b>16.10</b> 16.10.1 16.10.2 16.10.3	<b>Planning</b> <b>Applications for consideration:</b> there were no new applications <b>Results of planning applications considered by MSDC since the PC last met:</b> 4365/16 Doggetts, New Street IP21 5JJ approved <b>Other Planning Matters</b> 2980/16 – The Clerk sent copies of her correspondence to the owners.	

16.11	<b>Matters of Report</b>	
16.11.1	<b>Noticeboards</b> – DD has ordered perspex to create two sliding doors to be placed on runners inside the wooden frame of the noticeboard on Queens Street. If this is successful then a decision will need to be reached on whether to adapt the other notice board and decide on a location for it or to use it as a footpath board to replace the one near the bowls green.	<b>DD</b>
16.11.2	<b>Stradbroke Monthly</b> – no invoices were received this month.	
16.11.3	<b>Community Centre</b> – looking to spend the S106 money on improvements. The committee hope to honour the pledge of £10k to the playpark improvements but this is not guaranteed. DD reported that a lease for the use of the land at the community centre will be drawn up for review by the Parish Council.	
16.11.4	<b>Improvements to play parks</b> – EW reported that the Awards for All application had been rejected, the reasons given did not make sense and EW will call them to clarify before submitting any further applications to them. The Tesco Bags of Help has not yet been counted, EW hopes to hear by the end of the month. There will be a new fundraising event “Pennies for the Playpark” – everyone is asked to collect their change and drop it off at the collection points, within both schools and the library. This will run until Easter.	
16.12	<b>Drs Surgery</b>	
16.12.1	No updates have been received from Trust re building works.	
16.13	<b>Risk Assessment</b>	
16.13.1	<b>Communtiy Centre Play Park</b> – no update available.	
16.13.2	<b>Fitness Track</b> – minor vandalism but no major problems	
16.13.3	<b>Westhall Play Park</b> – all fine	
16.13.4	<b>Cemetery</b> – no update available	
16.13.5	<b>Permissive Path</b> – all fine	
16.14	<b>Training.</b> The Clerk will look to organise new councillor training and offer this to neighbouring Parishes before booking the planning training course.	<b>Clerk</b>
16.15	<b>Highways</b>	
16.15.1	Highways – a discussion took place on the effectiveness of using a moveable SID within the village and the possible draw backs of a limited battery life. The posts are in place and the Clerk has arranged for Stradbroke to be included on the rota for the County based temporary VAS. The Councillors discussed the possibility of having 30 mph roundels painted on the roads as well as the SID sign. It was noted that a team of volunteers would be required to move the sign around the village as well as recharge the battery and download data if this was required. Councillors also discussed whether a new team could be found within the village to restart the speed gun group that had to stop due to work commitments during 2015. A note will be placed in the next edition of the Stradbroke Monthly inviting members of the public with ideas to the Library session in February.	<b>NS</b>
16.15.2	Car park – SCC would not quote for the work to enlarge the hatched zone. Nick Stones will ask Mark Peacock if he had any paint left over c/f	
16.15.3	Footpath Signs – DD has spoken to Mr Jenkins and he has copies of the footpath maps and that nothing has changed. This was questioned as the existing maps contain a permissive path that is no longer in existence.	
16.15.4	Dog Litter Bins – The Clerk has spoken to MSDC and in principle they have no objections to the Parish Council arranging for the dog litter bin to be moved. The Clerk will arrange to undertake this as soon as possible.	<b>Clerk</b>
16.16	<b>Neighbourhood Plan</b> The Clerk passed over documents to representatives of the NP Committee that she found on their website, they appeared to contain some inaccuracies. GRD had written to some councillors inviting them to join the NP Committee and the Clerk suggested that this invite may be extended to the new councillors who have been co-opted as they may wish to help on this project. Councillors felt this was a good idea.	

	The Clerk has circulated an email received concerning a Ministerial Statement on Neighbourhood Plans and District County 5 year plans.	
<b>16.17</b>	<b>Cemetery/Churchyard</b> The work to raise the drain covers at the Churchyard has been completed. Councillors agreed that in the Spring a working party should meet at the Churchyard to carry out a tidy up including removing the rose bed. No formal quote has yet been received for the work to the gatepost at the cemetery. The Clerk informed the meeting that Mr Peacock still intends to carry work to the railings at the cemetery when he has the time.	<b>NS</b>
<b>16.18</b>	<b>New Benches</b> No offers have yet been received to sponsor a new bench in Wilby Road – this will be added to the Pump. NS will arrange for the existing bench to be removed as it is in a dangerous state.	<b>NS</b>
<b>16.19</b>	<b>Defibrillator</b> The process to adopt the kiosk is underway.	
<b>16.20</b>	<b>Ward sponsorship at Ipswich Hospital</b> DD is dealing with agreeing the photograph to be used. The Council will be invoiced once the sign is in place.	
<b>16.20</b>	<b>Clerk's report</b> Nothing to report this month.	
<b>16.21</b>	<b>Correspondence:</b> not noted elsewhere in the minutes.  Emails noted: SALC – Video Conferencing SALC – Precept Referendums and other news SALC – Battle is Over (add to agenda for next meeting) Highways – note re road closure: noticeboard/websites and Monthly	
<b>16.22</b>	<b>Report received from Cllr Flatman</b> Cllr Flatman read a letter from local GPs and A&E services asking for visits to be kept to a minimum during this busy winter period. Cllr Flatman informed councillors that a further grant to assist with the preparation of the Neighbourhood Plan may soon be available.	
<b>16.23</b>	<b>Matters of information</b> A few issues with cracked pavements and manhole covers were raised and the Clerk will raise them with Highways. It was suggested that footpaths should be included in the matters of report section of the agenda to enable the new footpath warden to report to the Parish Council when required. Mr Jenkins has handed over all files relating to footpaths to Mr Merritt.	<b>Clerk</b>
<b>16.24</b>	<b>Matters for inclusion in the Agenda of meeting: 13<sup>th</sup> February 2017 at 7.30pm</b> Letter from the Stradbroke Trust Battle is Over Beacon for 2018 Footpath Warden Report The Clerk will add a new agenda item: Policies/Procedures for Review.	

There being no further business the meeting closed at 20.45hrs

*Stuart Gemmill*

Signed: \_\_\_\_\_

Chairman

9<sup>th</sup> January 2017